

JUDGING CO-ORDINATORS COMMITTEE

Minutes of Meeting held on the 31st January, 2008

No.	ITEM	DETAILS	ACTION
1.0	Attendance	CHEER Ann Ranieri ACRO Jane Collins TRAMP Pam Walker RG Karen Gillgallon WAG Tracy Holmes Observers : Desiree Jones Robyn Khul Ruth Gibbons Angelo Tancredi	
2.0	Apologies	MAG Michael Williams AERO Debbs Van Hagen	
3.0	Acceptance of Previous Minutes	Open the meeting at 7.34pm The minutes from the previous meeting was read. They were all agreed as true and correct.	
4.0	Business Arising from Previous Minutes	4.1 Item. 1. TH requires a copy of the minutes from last year minutes 2. No new business arose from the previous minutes.	
5.0	Reports	5.1	
6.0	Correspondence In	6.1 Item NIL Detail	
7.0	Correspondence Out	7.1 Item NIL Details	
8.0	General Business	8.1 Judging Coordinator Information Packs 1. Judges list; it was discussed that the list found on IMIS is not true and correct, as some judges are still registering. 2. Roles and responsibilities; it was resolved that these need to be reviewed at the end of the year to see how it was put into practise and its effectiveness.	

8.2 Process online, Ruth Gibbons explains

1. The steps
2. Course details need to be completed on the 'confirmation form'.
3. The form then gets sanctioned by GA. Education officers to put this thru.
4. The office manager at GWA books the venue (requested by the co-ordinator), this request must be made with sufficient time to organise.
5. The education officers would then promote the course, as well as the judging co-ordinator.
6. Applicants would then need to submit their application forms, preferably within the closing date.
7. GWA then enters the applicants on IMIS, and generate the course roll.
8. ** JC suggested that contact details be supplies on the rolls should someone injure themselves, or if they are late to the course. It was discussed that this could be against privacy laws.
9. The presenter sets up the venue
10. The presenter marks all the workbooks
11. The judging co-ordinator is to return any hire equipment
12. Presenter fills in the timesheets
13. Edu officer enters who attended, and issues any relevant letters.
14. GWA then produces the list of accredited judges for the judges' co-ordinators when requested.

8.3 Education Courses

1. All the courses for the year ahead have been entered onto the education section of the GA website.

8.4 Min Age Requirements

1. It was questioned if '15yrs', meant that they needed to be 15, or did it mean the year that they turn 15. This was to be looked into.
2. It was all agreed that judges need to be 16 before they could sit on a panel.
3. It was agreed that on the entry forms, that a provision be made to ask, 'if under 18, please supply date of birth'.

8.5 Confirmation Forms

1. To be completed by the judges co-ordinators.
2. It was advised that judging co-ordinators look at courses on an annual basis, and prioritise courses; this is particularly useful in the cases where some course do not run due to lack of applicants and costs incurred to run the course.

8.6 Order Forms

1. JC advised that when filling the venue section of the form that co-ordinators need to be specific about which rooms are required. Ie at WAIS meeting room1/ gym, etc.

8.7 Promotion

1. This would be the same as previous years. It would be on the website, and letters to applicants inviting them to become judges.

8.8 Competition Forms

1. Once clubs have completed the competition entry forms they are to be returned to GWA. Then once the O.O.W's is completed, it is sent out to the club judging liaison person, who then need to return the nomination forms by the due date, otherwise there is a \$100 fine per session.
2. JC suggested that the \$1 per athlete entry needed to be reviewed, as it has been \$1 since the 1990's.
2. Details; RK advised that Swan Districts have an extension of 12 months of the new club status, but would still have to supply judges on all occasions, they are not exempt from this.
3. The committee were also reminded that new clubs have a 2 year leeway for supplying judges. These clubs are Southside Districts, NRG, Stellas, and Southern Star. RK also reminded the committee that judges can be replaced providing they are accredited and are of the same level. TH requested if the list of judges could be given out to other co-ordinators. This is possible but the privacy law must be explained.

8.9 Judges Payment Sheets

1. These MUST be handed in to GWA at the end of each term.

8.10 Official of the Year

1. It was all agreed that the point system worked very well.
2. It was discussed that it would always be the same people who would be nominated. Does there need to be other criteria? Or it was suggested that we have another award for Special Recognition or 'recognition of service'? ie Judging for 20yrs etc. This issue is to be discussed further at future meetings.
3. It was also raised that changes to the nomination process was required as in a lot of cases the Judging Coordinator was one of the nominees.

		<p>8.11 DSR Shirt Program (Ann Ranieri)</p> <ol style="list-style-type: none"> 1. June is the next intake. 2. We receive \$1000 for implementing the program. RG and tramp will be piloting the program. 3. AR suggested we could promote the pilot scheme by thanking the young judges for taking it on. AR also suggested that we have the scheme acknowledged at competitions that we are piloting the green shirt scheme. 4. It was agreed that AR would meet with the RG and TRP Judging Coordinators to discuss the implementation of the program. 5. It was agreed that we look further into the program and discuss it at the next meeting. <p>8.12 Updates on the Judges Assembly/Travel</p> <ol style="list-style-type: none"> 1. It was suggested that the Judges Travel form be reviewed. The wording needs to be changed in points 5 & 8. It was suggested that we should raise questions regarding these points. 2. Point 8 needs to be reworded and judges need to be aware of the travel requirements. <ol style="list-style-type: none"> a. new criteria needs to drawn up b. It was resolved that for 2008 onwards, that all judges who are funded by GWA must complete a form that details their involvement with the WA Judging Community throughout the year in order to be eligible for funding in the future. 3. It was also noted that if your Gymsport is involved in Judges Invitational Event in 2008 and onwards, funded judges are required to participate in the event. 4. It was agreed that \$650 was sufficient for one travel trip per year. Should a judge need to travel to any other events, they will be required to apply in writing for special consideration for funding. 5. All Judging Coordinators along with their SMC's need to plan and budget for their future travel and judging education courses. It was requested that all coordinators bring the information to the next meeting. <p>MEETING CLOSED 10.45PM</p>	
9.0			
10.0	Next Meeting	April 23 rd , 2008	