

GWA Board

Minutes of Meeting held on 29 March 2010 – GWA Board Finance Meeting

No.	ITEM	DETAILS	ACTION
1.0	Attendance	Steve Chetkovich (SCH), Stephen Clifton (SC), Rick Elkington (RE), Kim Ellwood (KE), Amelia Foster (AF), Robyn Kuhl (RK), Steve Turpin (ST), Fiona Wood (FW) In attendance: Sally Cruttwell (GWA Operations Manager)	
2.0	Apologies	Gail Melinger (GM)	
3.0	Business Follow-up from Section 4.1 GWA Board meeting 18 March 2010	<p>3.1 Follow-up from Section 4.1 GWA Board meeting- 18 March 2010 <i>It was agreed a further GWA Board meeting would be held on Monday 29 March 2010 to revisit this matter and make any further decisions that may be required.</i></p> <p>3.2 Review of Projected budget for 2010 as per decisions made at the GWA Board meeting held on the 15 October 2009 (Section 5.2). GWA Board reviewed the projected budget changes made in relation to decisions made regarding 2010 GWA Fee Structures and noted that this would mean that GWA was able to operate at a small operating profit in 2010. This was however reliant on athlete registrations and competition entries remaining the same as 2009. As there had been indications from some gymsports and clubs that competition entries in some gymsports and for GWA Club Levels competitions may in fact decrease significantly, the GWA Board made the decisions to review all other aspects of the organisation.</p> <p>It was noted that all income in relation to GWA hosting the WG and RG Nationals had been included in the 2010 GWA projected budget.</p> <p>3.3 Additional budget (income & expenditure) changes for 2010;</p> <p>Events</p> <ul style="list-style-type: none"> • The GWA Board discussed competitive athlete registrations, competition entries and spectator entries and agreed that there would be no further price increases for 2010. • It was agreed that the 2010 pilot program for floor managers would be postponed and would be reviewed for possible implementation in 2011. • It was agreed that GWA would only provide printed 'hard-copy' programs for GWA State 	

Championships. Copies of the event programs would be available via the GWA website and displayed on a 'pin-up' board near the event entry door.

- GWA would order no further medal inventory for 2010 – it was agreed that this would only be reviewed in the case of AusCheer events.

State Teams

- GWA will charge an administration fee for all athlete State Team representatives of \$100 per athlete. The income from these monies will assist in covering some of the staff administrative time required to facilitate the teams travelling.
- GWA staff are to review all clothing requirements so as to ensure that GWA is not required to subsidise any of the State Team or State Championship clothing requirements.

Staffing

- GWA will delay the appointment of the Club 10 Officer position until September 2010. In doing so they acknowledged and thanked Sam Williams (GWA Services and Development Manager) for her help in this area.
- GWA Board agreed that a GWA Board member would undertake the Club Audits (refer Section 5.3 GWA Board minutes – 15 October 2009).
'After discussion the GWA Board agreed that clubs (excluding Star 4 & 5 clubs) would be audited in relation to their athlete registration numbers. This would commence in 2010 and clubs would be selected on a random basis. This action would be implemented by the GWA Services and Development section'.
- RK raised the matter of clubs submitting large numbers of incorrect athlete registration codings as correcting the codings was taking a substantial amount of staff time. It was agreed that clubs with less than 500 members in 2009 would be allowed 30 FOC (free of charge) alterations and clubs with more than 500 members in 2009 would be allowed 50 FOC alterations, thereafter an administration fee of \$10 would be charged for all alterations of athlete coding registrations. To this end clubs are encouraged to ensure that their club administrators / volunteers understand the correct athlete codings and if they have any questions or enquiries they are to contact the GWA Data Entry operator.

Marketing and Sponsorship

- GWA Board appointed a GWA Marketing sub-committee that would consist of SCH, SC, RE and RK). The role of this sub-committee is to investigate marketing and sponsorship opportunities for GWA.
- GWA Board to appoint a Marketing Professional / Company to operate on a 'Commission only' basis.

Education

- GWA Board agreed the following two increases to GWA Education Courses, this is to reflect the additional costs required for the new GA Education Courses. These increases still reflect a considerable subsidy by GWA to the ongoing costs of facilitating all education courses. These increases to be implemented as of the 1 May 2010.
 - Coaching Education Courses – an increase of \$5.00.
 - Judging Education Courses – an increase of \$10.00.

Facility & Equipment

- As of the 1 July 2010, the Facility Hire fee structure would see an additional increase of between 5 – 10 % - this would be reviewed in light of the pending rises for the cost of electricity.
- GWA will investigate the opportunity of selling the additional floor and storage container currently in storage. It was agreed that SC and RK would investigate the 'market – rate' for these items and would then advertise / request 'expressions of interest' on a tender arrangement. Further it was agreed that all transportation costs would need to be covered by the Purchaser.
- GWA would purchase no new equipment or resources for 2010. Replacements for broken or damaged equipment or resources would be assessed on a case by case basis.

Other considerations**Judging**

- The GWA Board agreed in principle that the area of Judging be discussed at further length with the GWA Gymsports Judging Coordinators at the forthcoming meeting on the 22 April, 2010. A number of options are to be put to the meeting for discussion / decision;
 - Revisit the Judging reimbursements (as per GWA Board minutes 19 November 2009, Section 6.1)
 - Revisit the contribution gifted by GWA in relation to competition entries.
 - Revisit the contribution gifted by GWA in relation to the 30% administration support from the GWA office.
 - Revisit the current subsidy of the GWA Judging Courses and Judging Accreditation.
 - Other options that may be available.
 - A request for consideration be tabled to the MG and WG SMC's in regards to requirements for Judge Scoring requirements at events.

		<p>HPC's – Facility Usage, MG and RG</p> <ul style="list-style-type: none"> GWA Board noted the following 2009 support / sponsorship in regards to reduced facility hire in relation to the MG, RG and AER High Performance groups that used the GWA State Gymnastics Centre; <ul style="list-style-type: none"> MG = \$4942 RG = \$14,937 AER = \$2324 GWA Board agreed that they would continue to provide this support / sponsorship to the HPC's pending review of the performance of the Performance centres in regards to the required Key Performance Indicators and Key Result Areas. (refer Section 5.3 GWA Board minutes 18 March 2010). Further that this requirement would be expanded to the current payment of support made to both MG and RG HPC's of \$5000 per annum. It was further noted that the above principle would be implemented if any further HPC programs were accepted by GWA. <p>DSR Grants and MG HPC</p> <ul style="list-style-type: none"> The DSR Inclusivity grant, MG HPC grant, officiating / coaching grants, Green Shirt grants etc are expected to stay within budget and will not be subsidised by GWA. MG HPC budget / finance is ring-fenced and will not be subsidised by GWA. 	
4.00	AOB	<p>4.1 Distribution of the information</p> <ul style="list-style-type: none"> All GWA SMC Chairpersons are to be circulated Gymsports Section specific information ASAP. This information to provide background information in relation to the Gymsports Section, Education Courses, Competition entries and competition budgets. The SMC's are required to action as requested. (Also refer GWA Board Minutes 18 March 2010 – Section 3.3 Request from RG SMC and Section 4.1 Finance) GWA Judging Coordinators are to be circulated information for discussion and decision at the forthcoming Judging Coordinators meeting to be held on the 22 April 2010. RK and RE to attend this meeting in relation to this discussion item. GWA Staff to be distributed information as required. RK to action. All other finance information / decisions to remain confidential until the GWA AGM (18 April 2010) whereby information (including a copy of the minutes from this meeting) will be distributed. 	Actions as listed.
5.00	Next Meeting	<p>15 April 2010 AGM – Sunday 18 April 2010</p>	