

GWA Board

Minutes of Meeting held on 15 July 2010

No.	ITEM	DETAILS	ACTION
1.0	Attendance	Steve Chetkovich (SCH), Stephen Clifton (SC), Kim Ellwood (KE), Rick Elkington (RE), Amelia Foster (AF), Robyn Kuhl (RK), Gail Melinger (GM) & Fiona Wood (FW)	
	Apologies	Steve Turpin (ST) <i>It was noted that ST was an apology as he was away as HOD with the GWA MG State Team.</i>	
2.0	Acceptance of Previous Minutes	The Board ratified the minutes from the Board Meeting held on the 17 June 2010.	
3.0	Business Arising from previous minutes	<p>3.1 Perception of GWA Board SCH, RE and RK attended the most recent Gymsports meeting held on the 24 June 2010. It was noted that discussion had been held in relation to the roles and responsibilities of the Sports Management Committee and the following was tabled at the GWA Board;</p> <ul style="list-style-type: none"> • The GWA Board agreed that the SMC's continued to have the opportunity to send a representative (s) to the GWA Board meetings when the SMC had a proposal or technical decision to be proposed to the Board. In regards to operational matters the SMC is to contact the GWA Gymsports Manager by the Friday prior to GWA Board meeting with the agenda item (s), background information and survey results if relevant, with a request to attend the meeting. • The GWA Board accepted the motion by the Gymsports meeting to change the name of the SMC's to that of Technical Committees (noting that the name change aligned with what the other States and Territories called their Committees). As this change would require a change of the GWA Constitution it would thus need to be tabled at the April 2011 GWA AGM. • The GWA Board approved in principle the following four key positions across all of the GWA Gymsports; <ul style="list-style-type: none"> • Technical Director / Chairperson 	<p>SMC Chairpersons / Technical Directors to request as required.</p> <p>Change to be tabled at the 2011 GWA AGM.</p>

		<ul style="list-style-type: none"> • Coaching Coordinator • Events Coordinator * • Judging Coordinator <p>*It was noted that in relation to the WG SMC that they are recommended to have a Events Working Group who reports to / works with the Events Coordinator – as per their current Judging Coordinators Working Group.</p> <ul style="list-style-type: none"> • The GWA Board agreed that all other positions including those of designated Project Officers are be approved by the GWA Board prior to their appointment. • The GWA Board agreed that they would appoint a GWA Board Working Group to review the following areas; <ul style="list-style-type: none"> • The roles and responsibilities of all positions of the SMC's, including the four designated positions. • The process and procedures in regards to the appointment / election of these positions. • An annual education / information session in regards to the roles and responsibilities of the SMC's, these are to be presented / discussed at the first SMC meeting of each year. • Follow-up any other relevant details as tabled by the individual SMC's in their Structure Review Questions. • The GWA Board Working Group will consist of SCH, AF and Ruth Gibbons (GWA GymSports Manager). <p>3.2 RG HPC The GWA Board noted the letter and information as tabled to the meeting by the RG HPC. The GWA Board also noted the verbal report as provided to the meeting by SCH.</p> <p>The GWA Board noted that they understood the concerns of the RG HPC in regards to their overall financial circumstances. In doing so they noted the following;</p> <ul style="list-style-type: none"> • At the present stage there would be no adjustments to the State Gymnastics Centre (SGC) Facility Hire structure, the RG HPC are asked to note that as they increase their hours of usage they will be required to make payment accordingly. • This matter would be revisited in conjunction with the 2011 GWA Financial planning and 	<p>SMC's to request approval.</p> <p>The GWA Board Working Group to review.</p>
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		<p>RK also noted that she had attended the CHEER SMC meeting and notified them of this requirement, information had been requested from both the SMC and any interested clubs. In relation to other matters pertaining to AusCheer;</p> <ul style="list-style-type: none"> • RK noted that the CHEER SMC had requested if possible that the forthcoming competition (currently 555 competitors) be held across three sessions. The GWA Board agreed that if the timetable allowed for this, the request was to be granted. • GM raised the issue of the increasing size of the competitions and the use of an alternative venue. RK noted that this was already being reviewed as when the competition numbers reached that of 700 – 800 competitors, this would then be a financially viable option. <p>3.6 SRGA and NWRGA RK provided the meeting with an update in regards to the ongoing activities of the regions. RK also noted that the following information had been distributed to the Board for their information;</p> <ul style="list-style-type: none"> • A letter from the SRGA in regards to an update of their activities. RK noted that the issue of the SRGA competing as a Region was currently being tabled at the MG and WG SMC's. The results of these discussions would be tabled at a future GWA Board meeting. The GWA Board congratulated SRGA for all their work to date and looked forward to receiving notification of their formal affiliation with GWA. GWA Board noted permission was granted to the SRGA to incorporate the GWA logo on their letterhead. • Notes of the NWRGA Regional Championships 2010 De-brief and formal Planning Meeting notes. The GWA Board thanked the NWRGA for the updates and congratulated them on their forward planning matters. • The GWA Board also formally noted that Helen Westley was now working for both regions. 	
4.0	Finance	<p>4.1 2010 Finance GWA Board reviewed the 2010 finances.</p> <p>4.2 GWA Debtors The GWA Board noted the following in relation to the following 'bad debts';</p> <ul style="list-style-type: none"> • Flames Gymnastics Club – this matter is still ongoing. 	

- Vanessa Rennie (Esperance Gymnastics Club) - this matter is still ongoing.
- 90+ day debtors (greater than \$100) included;
 - Harlequin Spirals
 - Jungle Gym for Gymnastics
 - Swan Districts Gymnastics

The GWA Board noted that a reminder notice had been posted to each of these.

4.3 GWA Club and Technical Membership Update

The GWA Board noted that as of the 12 July there were 6,880 registered athletes (2009 = 6,856 registered athletes) and 392 registered Technical Members (2009 = 396 registered Technical Members). At this stage the GWA Board indicated that they continued to be satisfied with the 2009 and 2010 comparison reports.

4.4 2010 GWA Competition Entries

The GWA Board noted the following information;

DISCIPLINE	COMPETITONS TO DATE	2009 ENTRIES	2010 ENTRIES	INCREASE (DECREASE)
MG	6	457	431	(26)
WG	10	889	791	(98)
RG	4	237	233	(4)
TRP	2	186	159	(27)
ACRO	2	126	159	33
AER	2	80	73	(7)
CHEER	2	596	969	373
Club Levels	1	280	259	(21)
SC- Winter	1	133	455	322
TOTAL	23	1745	2293	545

The GWA Board noted that the attendance for two AusCheer competitions was very pleasing. GWA congratulated the CHEER community and its clubs in regards to their support of the GWA events.

The GWA Board noted that the WG Team Pennants competition entries were down from 2009 for three reasons, IDP athletes no longer enter this event, there is no longer a competitive 'C' division

		<p>and two clubs had missed the competition entry dates.</p> <p>The GWA Board noted their concerns with the competition entries for the following gymnsports;</p> <ul style="list-style-type: none"> • Decrease of competition entries – MG, WG and TRP • Minor decrease, but indicating no growth of competition entries – RG and AER <p>The GWA Board asked that each of these gymnsports provide them with an explanation and rationale in regards to the decrease and / or 'indication of no growth' of the competition numbers. In doing so they noted that in regards to planning for 2011, these gymnsports are to indicate those events that would not be 'budget effective' to manage / coordinate in 2011.</p> <p>The GWA Board noted that there had been some discrepancies in relation to the sanctioning of club events that could have had an impact on competition entries at GWA events. The GWA Board noted that information in relation to all sanctioned / to be sanctioned events is to be provided to the GWA Board. It was noted that this would be further discussed later in the meeting. (Refer Section 6.2).</p> <p>4.5 Club Audit Reports</p> <p>The GWA Board noted the following in relation to the recent Club Audits;</p> <ul style="list-style-type: none"> • Three GWA Clubs had been audited – HighFlyers Trampoline and Gymnastic Academy, Swan Districts Gymnastics and West Coast Gymnasts Inc. • A spot audit of all clubs was undertaken with a proforma audit form completed. The GWA Board thanked each of the clubs for their assistance and cooperation with the auditor when completing the audit requirements. • In all three clubs there were a number of recreational athletes who were not registered. • It was agreed that a letter be written to each club noting their unregistered athletes and any other matters that arose from the audit. It was further agreed that the clubs would be given 28 days to rectify the registration matters. • The GWA Board agreed that further clubs would be randomly selected for audit – most likely in September 2010. 	<p>GWA to write to the three Audited Clubs.</p> <p>GWA to conduct a further Audit in September 2010.</p>
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		<p>4.6 Dumbleyung and Exmouth Clubs – requests for two term clubs RK noted that GWA office had received verbal advice that Exmouth Gymnastics Club would be applying for a two term club status – to date this had not been received by the office.</p> <p>In relation to Dumbleyung Gymnastics Club, it was noted that although this club had been previously approved for a ‘two term operational club’, they had in fact applied for a number of ‘full-year’ competitive athlete registrations. The GWA Board requested that Dumbleyung be written to, so as to request further information in relation to this matter.</p> <p>4.7 MG HPC The GWA Board noted that the following had been undertaken / notified in relation to the income budget figures for the MG HPC;</p> <ul style="list-style-type: none"> • The MG HPC program had embarked on a sponsorship drive to raise funds and at this stage had raised approximately \$6,500.00. • The MG HPC had raised funds in relation to set-up at Nationals and Catering for WG Nationals. • GA had indicated that there would be finance (\$9k) provided for July – December 2010. <p>The GWA Board congratulated the MG HPC on their proactive actions. The GWA Board requested an updated budget income / expenditure be provided at their next Board meeting.</p>	<p>Dumbleyung Club to be requested to provide further information.</p> <p>An updated budget to be provided at the next GWA Board meeting.</p>														
5.0	General Business	<p>5.1. 2011 Planning</p> <p>The GWA Board approved the calendar dates for the 2011;</p> <table border="1" data-bbox="512 1094 1778 1444"> <tr> <td colspan="2">2011 State Championships</td> </tr> <tr> <td>Winter State Championships</td> <td>23 – 26 June</td> </tr> <tr> <td>Spring State Championships</td> <td>8 – 11 September 15 – 18 September</td> </tr> <tr> <td>Club Levels State Championships</td> <td>10 – 13 November</td> </tr> <tr> <td colspan="2">Club Levels Competitions</td> </tr> <tr> <td>Competition # 1</td> <td>1 – 3 July</td> </tr> <tr> <td>Competition # 2</td> <td>30 September & 1 – 2 October</td> </tr> </table>	2011 State Championships		Winter State Championships	23 – 26 June	Spring State Championships	8 – 11 September 15 – 18 September	Club Levels State Championships	10 – 13 November	Club Levels Competitions		Competition # 1	1 – 3 July	Competition # 2	30 September & 1 – 2 October	
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<p>6.0</p>	<p>Committee Reports</p>	<p>The GWA Board noted minutes and reports as had been supplied by the following;</p> <ul style="list-style-type: none"> • GWA Gymsport's section • GWA SMC's • GWA Services and Development Section <p>6.1 GWA Gymsport's Section Report The GWA Board noted the report as tabled.</p> <p>Go for 2 & 5 Winter & Spring State Championships The GWA Board noted that the Go for 2 & 5 Winter State Championships had been very successful, they thanked all involved. The GWA Board noted the Club Championship Ladder as tabled at the meeting, it was noted that this information would be available on the GWA website shortly.</p>											

The GWA Board noted that planning for the Go for 2 & 5 Spring State Championships was well under way with the closing date for competition entries on the 19 July 2010. It was also noted that Tony International Gymnastics Club (Nigeria) had once again expressed interest in attending.

GWA State Teams – MG, WG and RG

The GWA Board noted all the excellent results for the MG, WG and RG State Teams as tabled by this report. The GWA Board also noted that this information was available on the GWA website. The GWA Board requested a progress report from each of the HPC's in relation to the results of the National Championships in conjunction with their Key Performance Indicators. RK noted that this information would be requested at the forthcoming HPC Forum to be held on the 23 July 2010. The GWA Board also requested a progress report from the AER and TRP SMC's in relation to attendance at recent international events.

In relation to the ratification of the forthcoming State Teams – TRP, AER and ACRO, it was noted that in the absence of RK, this process would be undertaken by SC, RE and AF. From an office perspective Ruth Gibbons will facilitate the selection process.

GA / GWA Nationals – WG and RG

The GWA Board acknowledged and thanked all involved for their help, assistance and support for the coordination of the Nationals. In particular GWA Board thanked all of the many volunteers for giving of their time during these events.

GA National Gymsport Advisory Meetings

The GWA Board noted the following attendance;

Event	Dates	Attending
WG	7- 8 August	Desiree Jones (GA Commission) Tracy Holmes (GWA)
RG	14 – 15 August	Jo Edinger (GA Commission) Karyn Murray (GWA)
MG	21 – 22 August	Darren Hicks (GWA)

6.2 MG & WG – Sanctioning of Star-Mites Invitational Event

The GWA Board noted that GM declared a conflict of interest in relation to this agenda item.

The GWA Board noted tabled letters from both the MG and WG SMC's in relation to the requested sanctioning of an Invitational event by Star-Mites club.

GWA HPC's to provide an update in regards to their KPI's.

AER & TRP SMC's to provide an update.

	<p>After prolonged discussion the GWA Board noted that there are clear issues in regards to the consistency and equity in the overall structure of clubs requesting sanctioning of events through the seven competitive GWA Gymsport SMC's. As a result the GWA Board will review the rules and guidelines around the sanctioning of all club events.</p> <p>To this end it was agreed that in this particular instance the GWA Board would recommend that the MG and WG SMC's sanction this event whilst the GWA Board undertakes a full review so as to clarify this situation. In the future the SMC's will be provided with clear guidelines for 2011 and beyond, with these guidelines ensuring that all requests in relation to sanctioned events are provided to the GWA Board.</p> <p>6.3 MG</p> <p>Completion of MG four year judging plan The GWA Board noted that this document had now been finished by the MG SMC and would be tabled for ratification at the next Board meeting.</p> <p>6.4 WG</p> <p>Expression of Interest Form – WG USA Tour The GWA Board noted that the WG SMC and the WG USA Tour Organising Committee had supplied the outstanding information in regards to the team selection and budget for the tour.</p> <p>The GWA Board noted a correction to the wording of the selection process supplied to the GWA Board by the WG SMC. The selection process used was not the GWA Selection Committee and processes as for the GWA State Teams competing at National Championships. On this occasion the Selection Committee consisted only of WG SMC Chairperson / Technical Director (Desiree Jones), WG SMC Coaching Co-ordinator and State Team Head Coach (Derek May) and WG SMC Judging Coordinator (Tracy Holmes). After discussion the GWA Board agreed that as this touring team was not a GWA State Team they would approve the Team Management staff and athletes as selected by the WG SMC and WG USA Selection Committee. The GWA Board noted once again that all financial responsibility for the tour was that of the WG SMC / WG USA Tour Organising Committee and the staff and athletes travelling with the team, further the GWA Board noted that the responsibility for all administrative / uniform duties (excluding finance) was that of the WG SMC and WG USA Tour Organising Committee.</p> <p>WG Judges Invitational – Sponsorship The GWA Board approved the sponsorship of this event by the Website Design Company –</p>	<p>GWA Board to review all rules and guidelines in relation to the sanctioning of events.</p> <p>MG four year judging plan to be tabled at the next Board meeting.</p>
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		<p>Nutwork. In doing so they asked that the WG Judges Invitational ensured that they did not contravene any Healthway requirements in relation to sponsorship.</p> <p>WG National Exposure Scholarships – Judges The GWA Board noted that Julie Jervis and Stephanie Tassell had been selected for these scholarships – the GWA Board congratulated both Julie and Stephanie.</p> <p>6.5 AER</p> <p>AER World Championships (France from the 12 – 20 June 2010) The GWA Board noted that Kieran Gorman had achieved a Bronze medal at the most recent World Championships – congratulations are extended to Kieran and his coach Trudi Nurse. Congratulations are extended to the other athletes that attended, the GWA Board noted that these results are available on the GWA website.</p> <p>Request for Sponsorship on Clothing The GWA Board noted the information in the Gymsports section report in regards to this item – this agenda item to be tabled at the next GWA Board meeting.</p> <p>6.6 ACRO</p> <p>ACRO Errata The GWA Board approved the ACRO Errata #1 in relation to Acrobatic Gymnastics Coach of the Year.</p> <p>6.7 TRP</p> <p>TRP Results – Indo Pacific Championships The GWA Board noted that four WA athletes had attended this event. The following results were recorded;</p> <ul style="list-style-type: none"> • Curtis Booth – Gold medal in the Under 15 men’s DMT event. • Abbie Watts and Evie Kierath both medalled in their age group Synchro divisions. • Joshua Mobbs place 5th Overall in the U17 TRP division. <p>6.8 GWA Services & Development Section Report GWA Board noted the report as tabled.</p>	<p>Agenda item to be tabled at the next GWA Board meeting.</p>
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		<p>Education Courses / GWA Annual Conference</p> <ul style="list-style-type: none"> • 1 Judging Courses held in June. • 1 WG Judging Courses postponed in June – to be held in July. • 1 WG Education Day to be held on the 18 July. • Curriculum Council application Form submitted for the L1 Coaching Course. • GWA Annual Conference 2010 Survey Report submitted to the GWA Board – it was noted that there had been very positive feedback in relation to the 2010 GWA Annual Conference which was very pleasing. It was noted that planning has now commenced for the 2011 GWA Annual Conference. <p>Club 10</p> <ul style="list-style-type: none"> • The GWA Board noted the 2009 Annual Club Survey results and thanked the 37 clubs and associate clubs that responded to the survey. In doing so they noted the feedback to the Judging Coordinators in relation to the Judging Fining system – the GWA Board asked that this information be tabled at the forthcoming Judging Coordinators meeting for discussion and also to assist with the ongoing work in relation to the ‘club credit system’. <p>GFA and Schools</p> <p>The GWA Board noted the information received in the report in relation to these areas noting the following;</p> <ul style="list-style-type: none"> • GFA Awards – the GWA Board approved the GFA State Award Information with one change, this being that of the name of the ‘Inaugural Person’ Award. The GWA Board did not approve the name of this award and suggested as a possibility the GFA – Award of Merit Award. The GFA SMC is to revisit this and provide further information to the next GWA Board meeting. • The GWA Board noted the following information; <ul style="list-style-type: none"> • The GymAbility Action Plan Progress Report – June 2010 • The GymAbility Mentoring Program Case Study • The GWA GymAbility Manual Handling Policy (approved by the GWA Board) • The GWA Board noted that the GymAbility grants had received six scholarship 	<p>GFA SMC to provide further information to the GWA Board.</p>
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		<p>applications, five access applications and four events applications. In total six clubs had applied for these grants.</p> <ul style="list-style-type: none"> • The GWA Board also noted that a meeting had been held with Special Olympics (WA Branch) and that the Balga SHS Indigenous Dance Group has been linked for training sessions at NDGC. • The GWA Board noted the information in regards to the GWA Dance & Gymnastics in Schools – Working Party Update. <p>Overall the GWA Board congratulated the GWA Services and Development section for all their work in regards to the GWA GymAbility programs.</p>	
7.00	AOB	<p>7.1 Submission of GWA Board agenda items The GWA Board noted the following as per the last meeting (section 7.1);</p> <ul style="list-style-type: none"> • All agenda items are to be submitted to RK by the Friday prior to the GWA Board meeting. <p>7.2 RK Annual Leave RK noted that she would be on annual leave from the 28 July, returning to work on the 30 August 2010.</p> <p>In the absence of RK the following was noted;</p> <ul style="list-style-type: none"> • Ruth Gibbons (RG) and Sally Cruttwell would attend the next GWA Board meeting – RG will assist the GWA Board with the preparation of the meeting minutes. • SCH and RE will attend the GWA Gymsports meeting on the 12 August 2010. • The ratification process for the GWA State Teams (TRP, AER and ACRO) would occur with the assistance of SCH, RE and AF. RG is to coordinate this process from an office perspective. 	All agenda items to be submitted on the Friday prior to the GWA Board meeting.
8.00	Next Meeting	19 August 2010	