

## GWA Board

### Minutes of Meeting held on 16 July 2009

*It was noted that due to time commitments of a number of the GWA Board members this meeting would have reduced discussion items on the agenda.*

No.	ITEM	DETAILS	ACTION
1.0	<b>Attendance</b>	Steve Chetkovich (SC), Rick Elkington (RE), Robyn Kuhl (RK), Gail Melinger (GM), Steve Turpin (ST), Fiona Wood (FW)	
2.0	<b>Apologies</b>	Nil.	
3.0	<b>Acceptance of Previous Minutes</b>	The Board ratified the minutes from the Board Meeting held on the 18 June 2009.	
4.0	<b>Casual Vacancy Appointment</b>	The information in relation to the seven applicants for the GWA Board casual vacancy had been circulated to the Board prior to the meeting. GWA thanked each of these individuals for their nominations. After lengthy discussion it was decided to offer the position to Amelia Foster. <i>NB: Amelia Foster has since accepted the position on the GWA Board.</i>	
5.0	<b>Business Arising from previous minutes</b>	<p><b>5.1 Planning 2010</b> The GWA Board noted that planning for 2010 was ongoing, with most SMC's having commenced their planning activities / meetings.</p> <p>It was noted that RG SMC had undertaken an on-line survey to their clubs in relation to their 2010 planning, the Board congratulated the RG SMC on this initiative.</p> <p><b>5.2 Perception of GWA Board</b> The GWA Board noted that the first meeting with the external facilitator has been confirmed as the 4 August 2009. RK and SC will provide feedback at the next Board meeting.</p> <p>The GWA Board agreed that RK, SC and FW would meet with the individual Sports Management Committee (SMC) Chairpersons (and other representatives from their SMC's) to discuss the ongoing activities of the entire GWA organisation. This would include such items as communication pathways and governance, the role of the SMC's within the organisation, 2010 planning (problems and issues), areas of growth for each of the SMC's and the interface with the GWA clubs and associate clubs.</p>	SC, RK and FW to meet with the SMC chairpersons.

		<p><b>5.3 State Gymnastics Centre – Facilities and Equipment</b> It was noted that Venues West (Challenge Stadium) had kindly donated the old gymnastics floor to GWA. Venues West is thanked for this kind donation. Further in regards to storage of the floor and other equipment items a 40 ft storage container had also been purchased by the organization and was being stored free of charge at Amerex Fire (RE business premises). RE and Amerex Fire were also thanked for their donation of this storage space. RK and SC noted that there continued to be further discussions in relation to other matting and equipment requirements for the organisation.</p> <p><b>5.4 RG HPC – Future Intentions</b> SC noted that this matter was ongoing.</p> <p><b>5.5 HPC Forum</b> Due to the time restraints of the meeting a report would be provided to the next GWA Board meeting.</p>	
6.0	Finance	<p><b>6.1 2009 Finance</b> The GWA Board reviewed the 2009 figures.</p> <p>The following was agreed in relation to outstanding debtors;</p> <ul style="list-style-type: none"> <li>• As instructed at the previous meeting Flames Gymnastics Club had been suspended as an affiliated club due to outstanding unpaid financial debts to GWA. To date there had been no further communication (or payment) from the club. To this end the GWA Board agreed that they would now implement section 6.1.4 of the GWA Statement of Purpose and Rules (Constitution) in relation to the expulsion of Flames Gymnastics Club as a club member of GWA.</li> <li>• RG HPC are once again requested to make further payment of their outstanding facility payment as a matter of urgency. It was noted that it was disappointing that as both a Primary User Group and HPC the RG HPC continue to have outstanding debts with GWA that are over both 30 days and therefore over the allowance of \$2500.</li> <li>• The following clubs that have outstanding payments owed will not be allowed to enter athletes into any future competitions until the outstanding debts are paid. These include; Batavia Coast Gymnastics, Southside District Gymnastics and TJ's gymsports.</li> </ul> <p><b>6.2 GWA Club and Technical Membership Update</b> The GWA Board noted that there are currently 6,856 registered athletes and 396 registered Technical Members.</p>	<p>RK to action.</p> <p>RG HPC to action.</p> <p>Clubs (as listed) to action.</p>

		<p><b>6.3 MG HPC</b> The GWA Board noted information in relation to MG HPC. In particular the ongoing 'short-term' contract with Sergei Hubski was noted.</p> <p><b>6.4 State Gymnastics Centre – Facility Usage Fee Structure</b> Due to the increase of the electricity bill (by 26%), the GWA Board agreed to an increase of \$1.00 per hour for usage of the State Gymnastics Centre facilities. This is to take effect as of the 1st August 2009.</p> <p><b>6.5 GWA State Teams</b> RE highlighted the financial matters in relation to the RG State Team of which he had been the Head of Delegation (HOD). After discussion the following was agreed;</p> <ul style="list-style-type: none"> <li>• RG State Team members would receive a refund of monies for underspent food allowance monies.</li> <li>• All State Team Staff Members would be allowed to claim for telephone calls, however this was to the limits of \$100 for (HOD, Team Managers and Head Coaches) and \$50 (for all other staff members), in the case of RG this is to be taken from the underspent monies prior to release of any funds. Future State Team athletes are to be charged a mobile telephone (Usage by GWA State Team staff) levy. Payment will be made by the GWA office upon receipt of a GWA expenses claim form, authorisation by the HOD, and provision of the appropriate telephone bill (s).</li> <li>• All future State Teams are required to charge no more than a \$25 per head, per day for food allowance, with the recommended amount by the GWA Board being that of \$22 per head, per day.</li> <li>• RK noted that this year there had been an issue with an uncleared cheque, to this end the GWA Board agreed that all State Team information documentation would be altered to state that 'cleared funds' must be received prior to the team's departure, this meaning that receipt of cheques by the office would only occur if adequate time had been allowed for them to be cleared.</li> </ul>	<p>RK to action.</p> <p>GWA office to action.</p> <p>GWA office to action.</p> <p>All State Teams / HOD to action.</p> <p>GWA Office to action.</p>
7.0	General Business	<p><b>7.1 2009 National Championships</b> The GWA Board extended their congratulations to each of the GWA State Teams noting the excellent results from each of the gymnsports. It was noted that all results are recorded on the GA and GWA websites.</p> <p>The GWA Board also extended their congratulations and thanks to all those who had been involved in the GWA hosted of the WG National Championships.</p>	

		<p>Special thanks is recorded to Amelia Foster (Volunteer Coordinator), Tracy Holmes (Judging Assistants / Line Judges Coordinator), Jack Melinger and his team (Scoring) and Novak Jol (Music) for their help in ensuring this was a successful event. Thanks are also recorded to the 80+ volunteers who helped throughout the event with the many duties that were required to be completed. Thank you also to the Levels gymnastics parents who helped with 'bump-in' and Northern Districts Gymnastics Club who helped with 'bump-out'.</p> <p>The GWA Board also noted the matter in regards to Allana Slater who had not been selected by GWA and the WG State Team selection committee to represent GWA as a judge. This was due to the fact that Allana did not meet the required selection criteria nor did she apply for extenuating circumstances as advised. The GWA Board reviewed the process that had been taken to reply to Gymnastics Australia and were pleased that the processes and procedures put in place for these types of circumstances had worked exceedingly well, this is seen as a reflection on the excellent progress the entire GWA organisation has made in dealing with these sort of situations.</p> <p>The GWA Board discussed the request from Gymnastics Australia in relation to hosting the RG National Championships in 2010 in WA. GWA Board agreed in principle to this request.</p> <p><b>7.2 Gymsports Meeting Report</b>  SC, GM and RK provided feedback from this meeting. The following points were noted;</p> <ul style="list-style-type: none"> <li>• MG, TRAMP, ACRO, AER and CHEER continue to have problems in relation to the number of judges in their communities. It was noted that from a MG perspective this was now proving to be an operational problem at their competitions.</li> <li>• Planning by most of the SMC's had commenced and in principle the planning dates were agreed, with the knowledge that there was still some outstanding dates to be supplied / confirmed by Gymnastics Australia.</li> <li>• Ruth Gibbons (GWA Gymsport's Manager) had circulated the forthcoming State Championship draft program / schedule for comment by the SMC's (excluding AER).</li> <li>• It was agreed that a GWA Communication Pathway was required for all members of the organisation, noting the correct mechanisms to communicate, complain and provide suggestions and feedback. The example of the numerous complaints received by the GWA Executive Director in relation to the RG State Team was tabled, it was generally agreed that in the first instance these complaints should have gone via the respective Club / HPC program and then to either the Gymsports Manager (minor and individual complaints) or the SMC's (major and team related complaints). After discussion it was been agreed that RK would produce a 'draft' outline for discussion by the SMC's and then the GWA Board.</li> </ul>	<p>SMC's to provide comment.</p> <p>RK to action.</p>
--	--	--	---

		<ul style="list-style-type: none"> <li>• A meeting had occurred between the Chairpersons of WG, RG, AER and CHEER in relation to issues and concerns relating to the new GWA staffing restructure, these matters were tabled. After discussion it was agreed this was a new system for staffing of the organisation, and it was just six months since it had been implemented. It was also noted that there had been a number of new staff to the organisation, with all of them requiring training. Ruth Gibbons (RG) provided the meeting with an outline as to which staff member was doing what in relation to competitions (either RG, Darylyn Adams or Suzie Brown) and State Teams (either Darylyn Adams or Simon Tiverios). Further RG highlighted that the information as to who was coordinating what event was available on the GWA website. The SMC Chairpersons were asked to provide this information to their respective committee members.</li> </ul> <p><b>7.3 DSR AKRS &amp; Executive Director report on what GWA had achieved in the last 12 months</b>  The GWA Board noted this information and requested that RK distribute the information (in a consumer friendly format) contained in her Executive Director’s report. Overall the GWA Board felt it was essential that all members of GWA recognised the achievements that had been made throughout the last 12 months.</p> <p><b>7.4 Education – Addition to calendar</b>  GWA Board agreed to the addition of Sunday 8 November 2009, to run a Level 2 Part 2 Day 2 All Gymsports Coaching Course.</p> <p><b>7.5 WAIS – Strategic Plan 2009 – 2013</b>  GWA Board noted receipt of this information.</p> <p><b>7.6 WAIS – Annual Dinner – 6 November 2009</b>  GWA Board noted this information.</p> <p><b>7.7 Healthway Matters</b>  GWA board noted that two letters had been received by Healthway;</p> <ul style="list-style-type: none"> <li>• 25 June 2009 – Extension of sponsorship agreement from 31 December 2009 to that of the 31 December 2010.</li> <li>• 8 July 2009 – Revised Healthway Sponsorship program (2010) which highlighted the changes that will be made in relation to sponsorship submissions and their ‘healthy messages’ requirements.</li> </ul>	<p>SMC Chairpersons to action.</p> <p>RK to action.</p>
--	--	--	---

		<p><b>7.8 Clubs hosting events – Club Levels</b> GWA Board agreed that this event would be withdrawn as an event that a club (s) could apply to host. This event will now be coordinated by GWA office.</p>	
8.0	<b>Committee Reports</b>	<p>The GWA Board noted minutes and reports as had been supplied by the GWA Gymsport's section, the GWA SMC's and the NW &amp; GSCS Regions.</p> <p><b>7.1 GWA Gymsport's section report</b></p> <p><b>GWA State Team Information and results</b></p> <p><b>GA Advisory Meetings</b> The GWA Board noted that to date the following Sports Management Committee nominations had been received; WG (Tracy Holmes), Karyn Murray (RG) and Tony Burton (TRAMP).</p> <p><b>7.2 WG</b></p> <p><b>WG Judging Scholarships</b> The GWA Board approved this documentation in principle, pending the response to the following questions;</p> <ul style="list-style-type: none"> <li>• Who are / what criteria, are being used to select the Judges for the Border Challenge? Will this be in lieu of the Interstate Travel Scholarship?</li> <li>• What work has been done in relation to identifying regional judges who could be considered for the regional scholarship, has any thought been given to selecting one person from the NW and one from the GSCS each year? Further has any thought been given to extending the financial input of this scholarship for those individuals that are required to purchase a plane flight and accommodation so as to attend a Perth blockbuster competition?</li> <li>• What type of team building exercise is being considered?, and how does this differ from the monies allocated in the Judging Four Year plan?</li> </ul> <p><b>WG SMC response to matter regarding Badges</b> GWA noted the response from WG SMC in relation to this and requested any further information be provided as and when it becomes available.</p>	WG SMC to respond to the listed questions.

		<p><b>7.3 RG</b></p> <p><b>Request to RG SMC – Request from previous meeting re Technical Regulations</b> It was noted that this information had still not been received from the RG SMC.</p> <p><b>RG State Team - GA Selection – Janine Murray</b> GWA Board noted that due to injury prior to the National Championships Janine Murray would now be completing a ‘performance readiness test’ prior to the 31 July 2009.</p> <p><b>RG HPC – Levels athletes</b> RG HPC are reminded as per discussion at previous Board meetings (refer Section 4.4 of the 16 April 2009 Board meeting) of the following;</p> <p><i>RG HPC can not enter athlete’s into competitions to compete in National Levels. This is the responsibility of the club that they belong to. Further athlete’s should only be at the RG HPC if they are in the elite program, TID identified, or training in conjunction with the club / RG HPC Placement Program agreement in relation to co-training of athletes. GWA office are instructed that they are not to accept any competition entries from RG HPC athletes who are entered into National Levels. Further these athletes are not to be identified (clothing / program etc) as RG HPC.</i></p> <p>RG HPC are reminded this includes acknowledging those athletes who attended National Championships as Level 7 – 10 National athletes, these athletes are not formally RG HPC athletes and can thus not be identified as such.</p> <p><b>7.4 TRAMP</b></p> <p><b>Errata – Short Track tumbling</b> The GWA Board approved the errata.</p> <p><b>Request of information / follow-up from previous Board meeting</b> It was noted that the TRAMP SMC meeting had been held on the 5 July 2009. It was noted that although they had not addressed all issues outstanding they had commenced to review some of the outstanding matters, these included;</p> <ul style="list-style-type: none"> <li>• Duty of Care in relation to competition floor and designated areas for the competitors</li> <li>• Athletes in designated seating areas</li> <li>• Coaching and judging from one person in the same session would not be allowed.</li> </ul>	<p>RG SMC to provide information as requested.</p>
--	--	---	--

		<ul style="list-style-type: none"> <li>• Finals for all levels of Tumbling will occur in the November competition.</li> </ul> <p>The GWA Board expressed concerns in relation to the duty of care matters and designated areas, to this end SC will attend the competition on the forthcoming weekend to view the implementation of this aspect.</p> <p><b>TRAMP State Team staff positions</b> It was noted that the GWA Office had not received enough applications for State Team staff to cater for the number of athletes that had submitted their applications. To this end these positions had been re-advertised. The GWA Board noted that if not enough appropriate staff team applications were received, then the TRAMP State Team Selection Committee is required only select the number of athletes that the staff can look after.</p> <p><b>7.5 CHEER</b></p> <p><b>Calendar Change – SMC Meeting</b> The GWA Board approved the change of the CHEER SMC meeting from that of the 9 July to that of the 23 July 2009. It was noted that the reasons tabled were that of an interstate AUSCHEER competition and the WG National Championships. Although the GWA Board accepted this request it was with the request that CHEER SMC ensure they note this type of information in their 2010 planning.</p> <p><b>7.6 AER</b></p> <p><b>AER State Team Head Coach funding</b> GWA Board discussed this request from the AER SMC and noted / questioned the following;</p> <ul style="list-style-type: none"> <li>• AER SMC are reminded that to date AER State Team Selection meeting has not yet occurred, nor have the GWA ratified the team selection (with the exception of the HOD Lesley How and Head Coach Trudi Nurse).</li> <li>• Why will there only be one assistant coach attending the event? With 35 athletes this appears to be a high ratio for the coaches (1 coach to 17.5 athletes) and does not appear to ensure succession planning of coaches for the future years?</li> <li>• What has happened to the Mentee coaches that have been provided some funding assistance in previous years?</li> <li>• Given the workload of the Head Coach is the ratio of managers therefore correct? (noting that the GWA ratio is one staff member to seven athletes). Should the AER State Team Selection Committee be considering, and if required calling for further nominations for an</li> </ul>	<p>SC to attend TRAMP event.</p> <p>TRAMP State Team Selection Committee to action as required.</p>
--	--	--	---

		<p>additional manager.</p> <p>AER SMC are requested to provide feedback and comments on the above listed points and questions.</p> <p>The GWA Board noted that if the staff team size was to stay as indicated by the AER SMC they would not approve using the additional athlete levy funding to make payment for the Head Coach, rather that the levies to the individual athletes would be reduced accordingly.</p>	AER SMC to provide comment.
<b>9.00</b>	<b>AOB</b>	<p><b>Authority Levels for change of Calendar dates</b></p> <p>The GWA Board noted that in general they were pleased to see that the number of requests for GWA calendar changes had reduced. As a result the GWA Board noted that the GWA Executive Director, GWA Gymsport's Manager (Ruth Gibbons) and GWA Services &amp; Development Manager (Sam Williams) would now be given the authority to approve requests of minor changes to the GWA calendar. It was noted that this would of course be dependant on the availability of facilities, presenters and other related items.</p>	
<b>10.00</b>	<b>Next Meeting</b>	<b>20 August 2009</b>	