



Gymnastics WA

Photographic & Video Policy

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Controlling Body GWA Board



Department of
Sport and Recreation



GWA Photographic & Video Policy

Gymnastics WA (GWA) is a State Sporting Association that is committed to providing a safe and healthy environment for all athletes, officials, coaches, judges, volunteers, employees, spectators and all other groups involved with the organisation.

Accordingly, it is the responsibility of all the athletes, officials, coaches, judges, volunteers, employees and contractors of GWA to play their part in ensuring these policies are carried out.

This Policy applies to the taking of, and use of photography and all images, including video images, with particular reference to GWA website, Face-book site, GWA print publications and images taken at GWA events.

Statement of commitment

GWA supports initiatives to make sport and recreation safer for children and acknowledges that there is legislation that supports children's rights. Photographing and videoing children involved in gymnastics can put children at risk, particularly if the images are being posted on websites or distributed in publications.

GWA is committed to providing the highest levels of membership service. This includes protecting members' privacy, promotion of positive behaviours and attitudes and protecting the health, safety and wellbeing of members. By introducing policy and procedure regarding the taking and use of photographs and video footage this policy reiterates GWA's commitment to its members.

Photography at events

Employees and agents of GWA will take photographs and videos at gymnastics events for use on the GWA website, publications and educational purposes. If notified in writing by a member (member club) that they do not wish to have their photograph / image taken, GWA will not take the members photograph / video image. *Refer the Requirements and Responsibilities section for guidelines.*

Authorised Photographers & Video Operators

Only Gymnastics WA authorised photographers and video operators will be permitted to take photographs / images on the competition floor at a GWA event. Only the authorised photographer and video operator is permitted to sell or use photographs / video footage for commercial use.

Refer the Requirements and Responsibilities section for guidelines.

Flash Photography

To ensure the safety of participants competing in gymnastics competitions, the use of flash photography is prohibited at all GWA competitions.

Parents & Spectators

GWA permits parents and spectators to take photographs from the spectator areas only.

The GWA Photographic and Video Policy will be reviewed annually to ensure that the document remains current and practical to GWA requirements.

REQUIREMENTS AND RESPONSIBILITIES

Guidelines for the use of Images

GWA will endeavour to ensure that the photographs published on the GWA website and print publications reflect the diversity of the sport.

GWA is concerned with the health and well-being of its members, and as such will exclude images that may be deemed offensive or unflattering. Furthermore GWA will not actively publish imagery which suggests the use of tobacco, alcohol or prohibited drugs.

In selecting the photographs for use in GWA publications and website, GWA shall not intentionally expose any person to hatred, ridicule or contempt.

Procedure for obtaining permission to take photographs at an event – participants

GWA will include the following photographic permission clause on all competition entry forms. If an individual does not want their photograph / video taken then the club / Individual must indicate this, in writing (by completing the photographic permission denied form), at the time of entering the event.

Photographic permission has been collected from each of the athletes (including parents or guardians if the athlete is under 18) for those athletes being entered in a GWA competition. Further that if permission was in fact denied, the appropriate denial form would be included and attached to the competition entry form.

If permission is denied or not obtained from the club / individual then the competition session(s) will be closed and no photography / video footage will be allowed.

Junior and Senior International Athletes

If photographic permission is given at a higher level than any GWA level, these will over ride any GWA declined photographic permissions.

Procedure for reporting the taking of, and use of, inappropriate and unauthorised images at GWA events

It is the policy of GWA that parents and spectators are permitted to take photographs from the spectator area, provided all shots are appropriate. Parents, spectators and event organisers that consider there is a person taking inappropriate or unauthorised photographs / video footage should advise the floor manager or door personnel.

The Floor Manager, or suitably delegated person will approach the photographer / video operator and request the following information;

- Name, which can be verified by inspecting the drivers licence and / or other identification;
- Whether the individual is a parent or friend of a participant, and who that participant is;
- Which club the participant is representing.

The Event Floor Manager or suitably designated person should advise the individual that a complaint has been made regarding the photographs / video footage being taken. The Floor Manager should subsequently provide the individual with an opportunity to respond to the claim.

If the Event Floor Manager or suitably designated person is unsatisfied with the response they may ask the individual to refrain from taking photographs / video footage or ask them to leave the venue. The Floor Managers decision is final. If the person asked to leave refuses, the Event Floor Manager or suitably designated person will contact the Police. The Floor Manager must complete an incident report and submit it to the GWA Executive Director as soon as practicable following the incident.

If the Event Floor Manager or suitably designated person approaches a person, they should take a second person to act as a witness. The witness must also complete an incident report and submit it to the GWA Executive Director as soon as practicable following the incident.

Authorised Photographer / Video Operator Terms of Reference

(including for GWA Educational / Training purposes and University Research projects for students).

To become an authorised photographer / video operator the following conditions must be met;

Prior to the event;

- Apply in writing to the GWA Gymsports Manager for permission to become an authorised photographer / video operator.
- Sign an agreement which states that they will comply with all relevant GWA Policies and Procedures.
- Show references of past work and provide GWA with a copy of their current Working With Children's Check.

At the event;

- Dress appropriately and behave professionally.
- Follow instructions of the Event Floor Manager.
- At all times wear appropriate identification, as issued by GWA.

Failure to follow any of these criteria may result in the removal of the Authorised Photographer / Video Operator status and / or removal from the competition floor.

Related documents and programs

- GWA Statement of Purpose and Rules (Constitution).
- GWA Members Protection Policy and Codes of Conduct.
- DSR Position Statement – Photographing Children, including guidelines for photographing children involved in Sport and Recreation.
- ASC – Supporting Sports – Child Protection – Images of Children
- Safe Clubs 4 Kids
- Working With Children Checks and Legislation
- Gymnastics Australia - Australian Championship Photographic Permission Policy
- Gymnastics Australia - Athlete Team Agreement and National Squad Agreement

This list is not exhaustive and members should consult the GWA website for other relevant information.

GWA REQUEST FORM

Authorised Photographer / Video Operator

NAME	
ADDRESS	
CLUB	
GYMSPORT	
CONTACT TELEPHONE	
CONTACT EMAIL	

I apply for permission to take / operate;

PHOTOS	VIDEO	BOTH
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I _____ hereby apply in writing to the GWA Gymsports Manager for permission to become an authorised photographer / video operator. Further I confirm agreement that I will comply with all relevant GWA Policies and Procedures.

I wish to attend the following event (s) as an authorised photographer / video operator;

DATE	TIME	EVENT

I have attached the following information to this application;

- A current Working with Children's Check.
- Supporting Letter from the Gymsport Sports Management Committee.
- Supporting letter / information from my educational institution.

SIGNED

DATE

Authorised by;

SIGNED

DATE